

Mekanisme Pelaksanaan E-UAS Semester Genap 2019-2020

Lembaga Penjaminan Mutu UMS

PENDAHULUAN

- Proses Review Pelaksanaannya sama dengan E-UTS untuk pedoman Manual e-UTS untuk dosen dan GJM serta Mahasiswa dapat di unduh di <http://ljm.ums.ac.id/repository/> atau <https://bit.ly/presentasi-pendampingan-eUTS> dan dilakukan diluar LMS Schoology.
- E-UAS digunakan sebagai salah satu gerbang penyeleksian mahasiswa yang memiliki hak untuk menempuh UAS yaitu mahasiswa diwajibkan untuk mengunggah kartu peserta ujian yang di unduh melalui situs <http://star.ums.ac.id> atau aplikasi STAR sebelum mengerjakan soal UAS.
- Pelaksanaan E-UAS menggunakan Platform yang disepakati yaitu Schoology dengan pengaturan *Student Completion* di schoology.

E-UAS akan dilaksanakan tanggal 6-18 juli 2020, dan Portal LMS schoology untuk e-UAS agar dibuka beberapa hari sebelum pelaksanaan E-UAS agar mahasiswa dapat mengupload atau mengumpulkan kartu ujian setelah Soal UAS sudah siap diujikan.

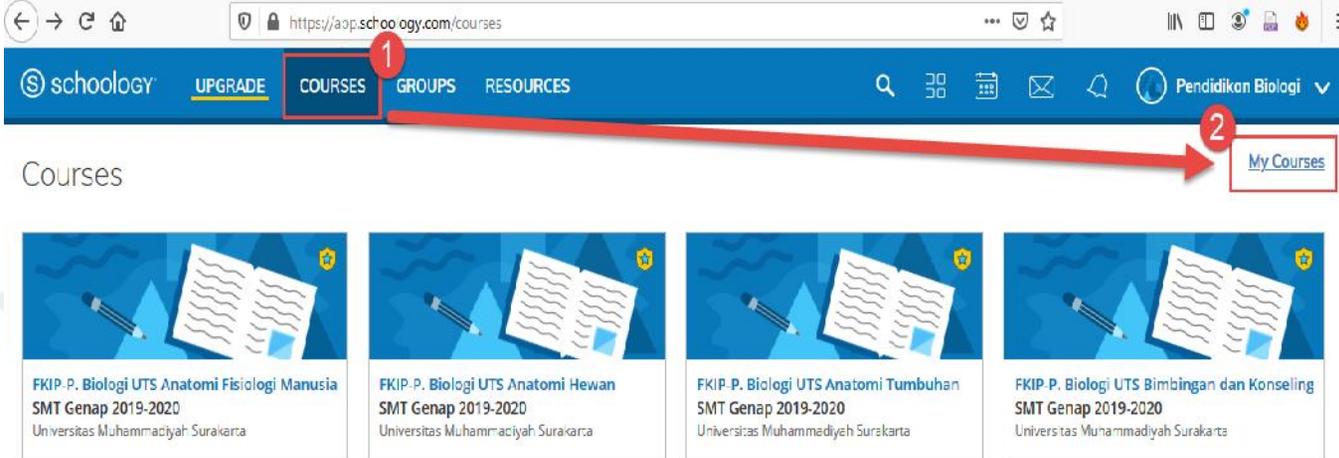
Pedoaman Acuan:

- Manual e-UTS untuk Dosen dan GJM bagian A serta Manual e-UTS untuk Mahasiswa Bagian B dapat di lihat di <http://ljm.ums.ac.id/repository/> .
- Manual e-UAS untuk Dosen, Panitia, dan GJM serta Mahasiswa dapat di unduh di <https://bit.ly/manual-eUAS>

PENYIAPAN PORTAL LMS DENGAN SCHOOLOGY

PENYIAPAN COURSE E-UAS [1]

- Menyiapkan COURSE yang e-UTS sebagai rumah e-UAS (mahasiswa tidak perlu lagi kode akses yang baru)
- Klik Menu Courses – My Courses

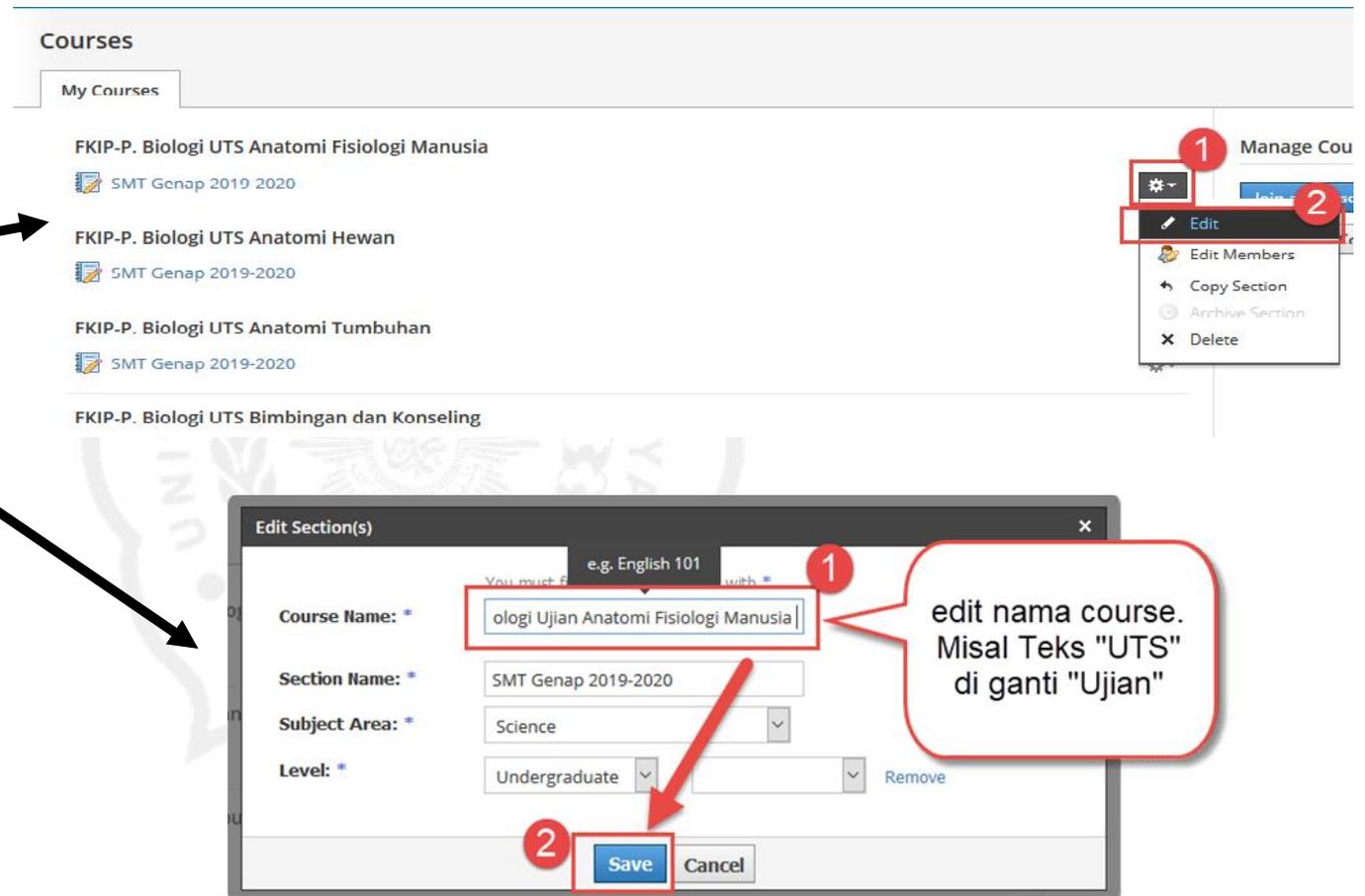


The screenshot shows a web browser at the URL <https://aop.schoology.com/courses>. The navigation bar includes 'schoology', 'UPGRADE', 'COURSES', 'GROUPS', and 'RESOURCES'. A red box highlights the 'COURSES' menu item, with a red circle containing the number '1' above it. A red arrow points from this menu item to a 'My Courses' link in the top right corner, which is also highlighted with a red box and a red circle containing the number '2'. Below the navigation bar, the 'Courses' section displays four course cards, each with a book icon and a star icon. The courses listed are:

- FKIP.P. Biologi UTS Anatomi Fisiologi Manusia SMT Genap 2019-2020 Universitas Muhammadiyah Surakarta
- FKIP.P. Biologi UTS Anatomi Hewan SMT Genap 2019-2020 Universitas Muhammadiyah Surakarta
- FKIP.P. Biologi UTS Anatomi Tumbuhan SMT Genap 2019-2020 Universitas Muhammadiyah Surakarta
- FKIP.P. Biologi UTS Bimbingan dan Konseling SMT Genap 2019-2020 Universitas Muhammadiyah Surakarta

PENYIAPAN COURSE E-UAS [2]

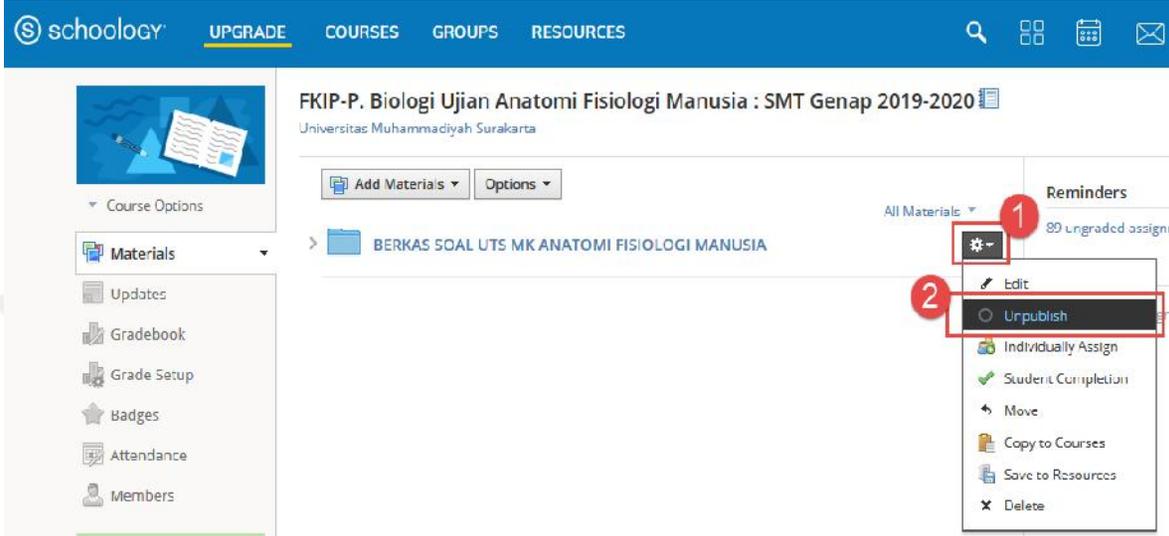
- Klik Icon gear di sebelah Course yang akan diubah – kemudian klik edit.
- Ubah nama Course, misalnya jika ada teks “UTS” maka di ganti teks “Ujian”.
- Lakukan ke semua Course UTS yang lain.



The screenshot displays the 'Courses' management interface. A list of courses is shown under 'My Courses', including 'FKIP-P. Biologi UTS Anatomi Fisiologi Manusia'. A gear icon next to the first course is highlighted with a red circle '1'. A context menu is open, with the 'Edit' option highlighted by a red circle '2'. Below, the 'Edit Section(s)' dialog box is shown. The 'Course Name' field contains 'ologi Ujian Anatomi Fisiologi Manusia', with a red circle '1' and a callout bubble stating 'edit nama course. Misal Teks "UTS" di ganti "Ujian"'. The 'Section Name' field contains 'SMT Genap 2019-2020'. The 'Save' button is highlighted with a red circle '2'.

PEMBUATAN FOLDER E-UAS [1]

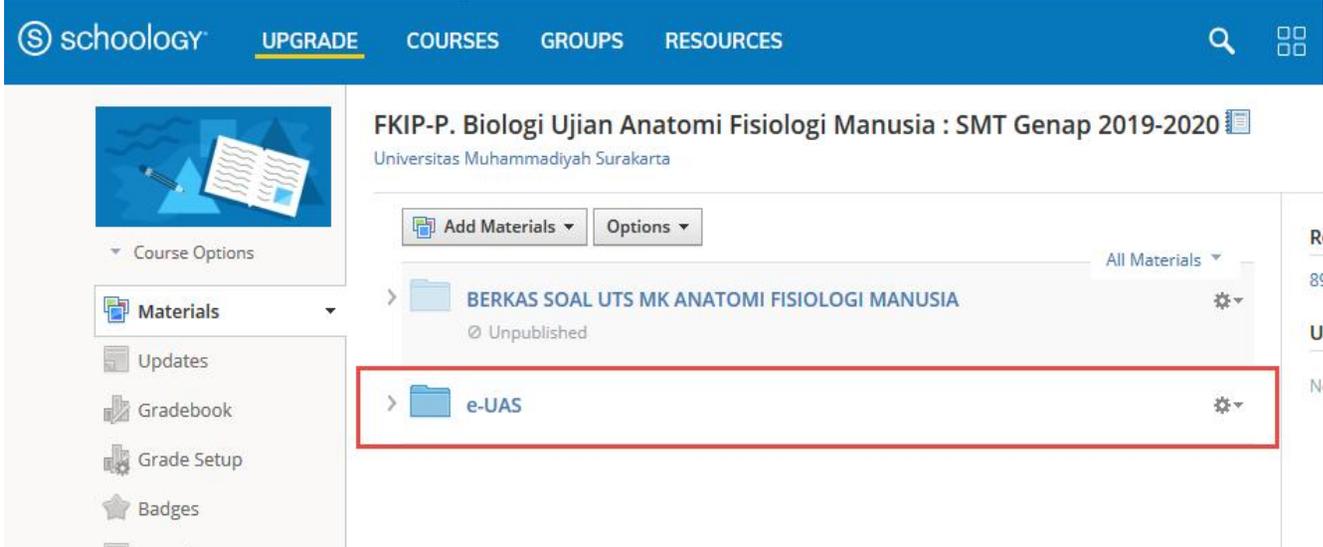
- Masuk ke Course Ujian (E-UAS), klik icon gear pada folder **soal UTS** kemudian pilih **unpublished**.



The screenshot shows the Schoology interface for a course titled "FKIP-P. Biologi Ujian Anatomi Fisiologi Manusia : SMT Genap 2019-2020". The left sidebar contains navigation options: Course Options, Materials, Updates, Gradebook, Grade Setup, Badges, Attendance, and Members. The main content area shows a folder named "BERKAS SOAL UTS MK ANATOMI FISILOGI MANUSIA". A context menu is open over this folder, with a gear icon (1) and the "Unpublish" option (2) highlighted. Other menu items include Edit, Individually Assign, Student Completion, Move, Copy to Courses, Save to Resources, and Delete. The top navigation bar includes "UPGRADE", "COURSES", "GROUPS", and "RESOURCES".

PEMBUATAN FOLDER E-UAS [2]

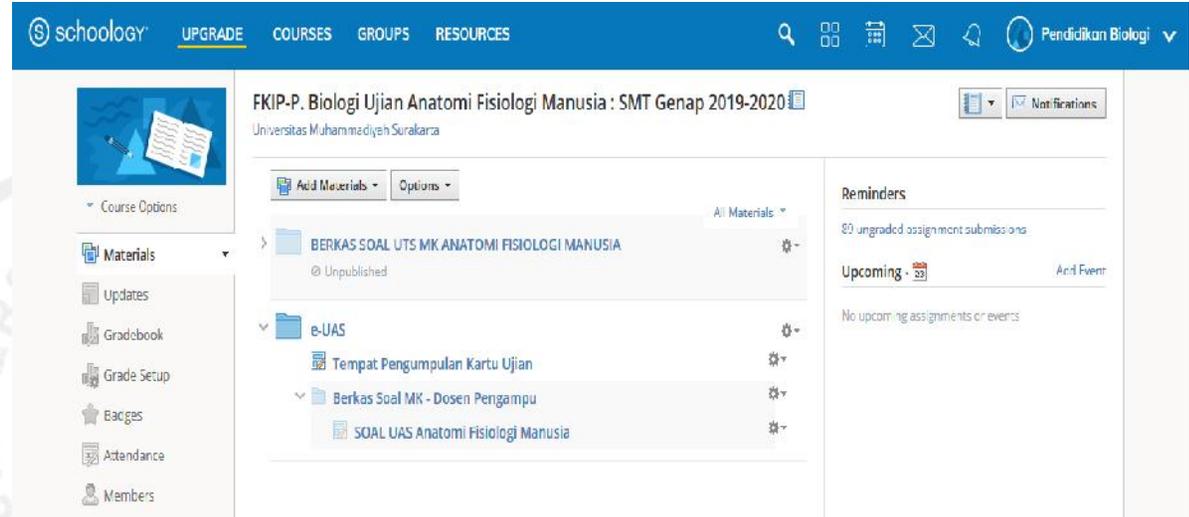
- Membuat folder khusus untuk UAS dengan nama **e-UAS**.



The screenshot shows the Schoology interface for a course titled "FKIP-P. Biologi Ujian Anatomi Fisiologi Manusia : SMT Genap 2019-2020" at Universitas Muhammadiyah Surakarta. The left sidebar contains navigation options: Course Options, Materials, Updates, Gradebook, Grade Setup, Badges, and Assessments. The main content area shows a list of materials. A folder named "e-UAS" is highlighted with a red box, indicating it has been created. The folder is currently unpublished. Other materials listed include "BERKAS SOAL UTS MK ANATOMI FISILOGI MANUSIA".

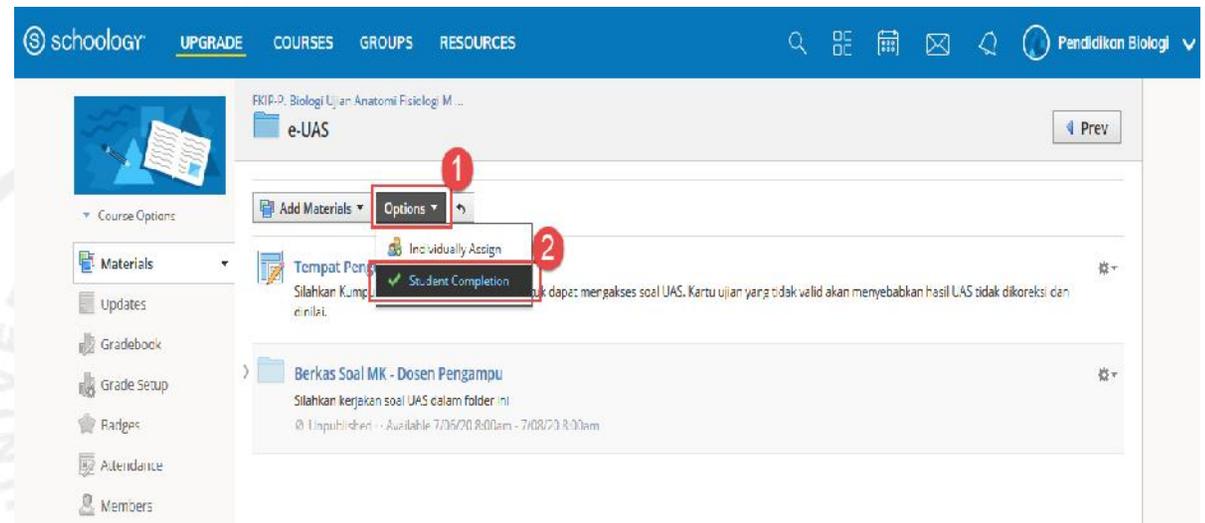
PEMBUATAN FOLDER TEMPAT SOAL UAS [2]

- Masuk ke folder Soal Ujian, dalam folder tersebut isikan soal ujian (dalam bentuk Add Assignment atau Add Test/Quiz sesuai tipe soal UAS). Untuk pembuatan dan penyetelan silakan merujuk ke dokumen Manual e-UTS
- Berikut Tampilan Portal E-UAS pada Suatu Course.



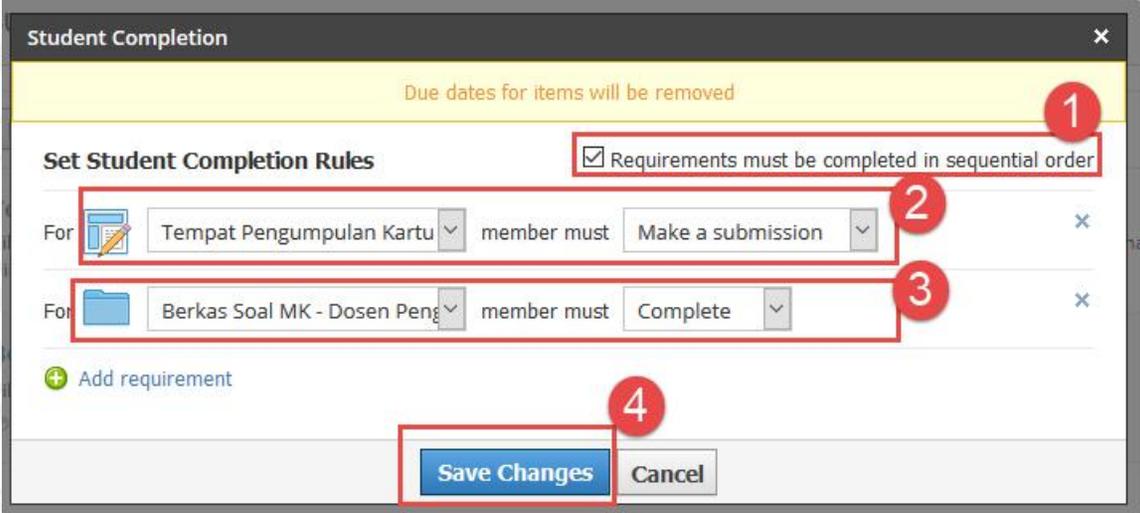
PEMBUATAN STUDENT COMPLETION[1]

- Pada bagian ini akan dibuat penyetelan Student Completion untuk memastikan hanya mahasiswa yang telah mengunggah Kartu Ujian yang berhak mengakses Soal Ujian. Dengan cara sebagai berikut:
- Klik Folder e-UAS
- Klik options, lalu klik Student completions



PEMBUATAN STUDENT COMPLETION[1]

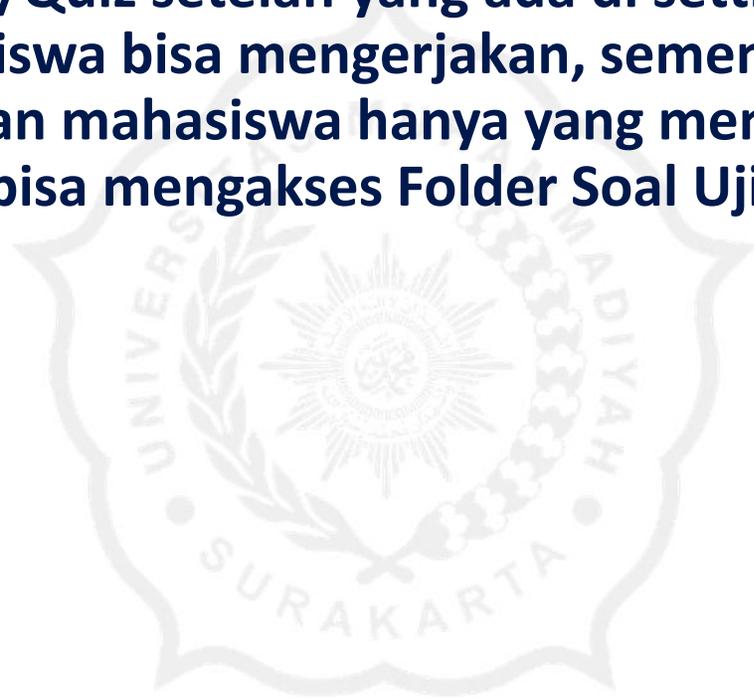
- Klik “Requirements must be completed in sequential order”
- Klik add requirement, yaitu “Tempat pengumpulan Kartu Ujian”, lalu setting member must “**Make a submission**”, kemudian
- Klik add requirement, yaitu “Berkas Soal MK- Dosen Pengampu”, lalu setting member must “**Complete**”



The screenshot shows the 'Student Completion' configuration window. At the top, a yellow banner states 'Due dates for items will be removed'. Below this, the 'Set Student Completion Rules' section contains a checked checkbox for 'Requirements must be completed in sequential order' (callout 1). A table lists two requirements: 'Tempat Pengumpulan Kartu' (callout 2) with 'Make a submission' as the member must action, and 'Berkas Soal MK - Dosen Peng' (callout 3) with 'Complete' as the member must action. At the bottom, the 'Save Changes' button is highlighted with callout 4.

For	Item	Member Must	Action
	Tempat Pengumpulan Kartu	member must	Make a submission
	Berkas Soal MK - Dosen Peng	member must	Complete

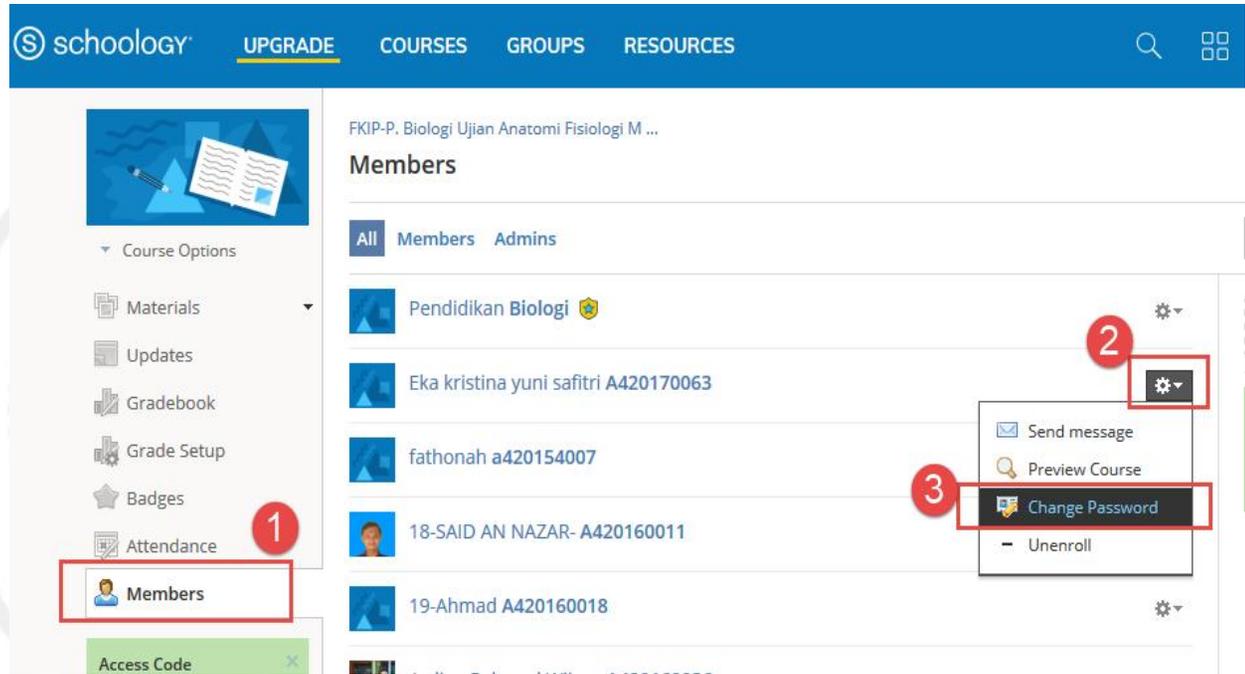
Catatan: Untuk test/Quiz setelan yang ada di setting adalah untuk mengatur kapan mahasiswa bisa mengerjakan, sementara untuk setingan di atas untuk memastikan mahasiswa hanya yang mengunggah Kartu Ujian yang bisa mengakses Folder Soal Ujian



Membantu Reset Password LMS Schoolology Mahasiswa

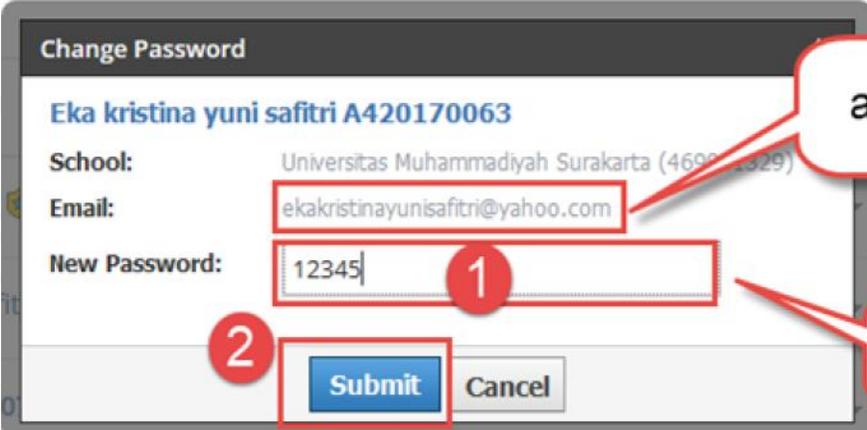
Bagian A (Dosen/ Panitia Membantu Mahasiswa) [1]

- Masuk ke MK E-UAS dimana mahasiswa tersebut akan mengerjakan soal UAS
- Klik Members
- Cari nama mahasiswa yang lupa password-nya, lalu klik Gambar Gir sebelah kanan Nama Mahasiswa tersebut.
- Klik Change Password



The screenshot shows the Schoology interface for a course titled "FKIP-P. Biologi Ujian Anatomi Fisiologi M ...". The "Members" section is active, displaying a list of students. The "Members" link in the left sidebar is highlighted with a red box and a red circle labeled "1". In the main content area, the "Members" list shows several entries. The entry for "Eka kristina yuni safitri A420170063" has a gear icon highlighted with a red box and a red circle labeled "2". A dropdown menu is open for this entry, showing options: "Send message", "Preview Course", "Change Password" (highlighted with a red box and a red circle labeled "3"), and "Unenroll".

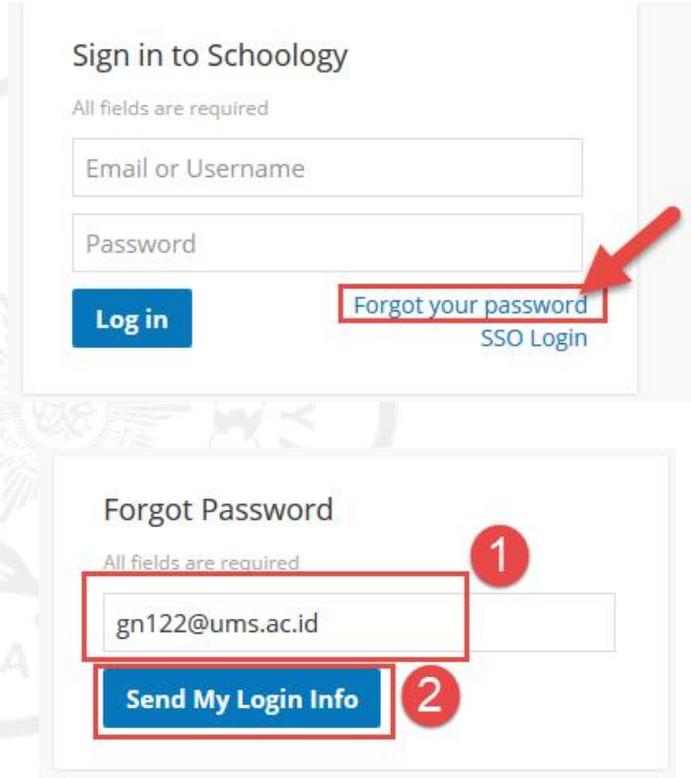
- Isikan **New Password** misalnya : 12345 lalu **Klik Submit**, berikan informasi ke mahasiswa tersebut **password yang baru** tersebut. Sebutkan juga **email yang dipakai untuk login ke Schoology**, bisa jadi mahasiswa lupa email yang dipakai bukan password-nya.



The screenshot shows a 'Change Password' form for a user named 'Eka kristina yuni safitri A420170063'. The form includes fields for 'School', 'Email', and 'New Password'. The 'Email' field contains 'ekakristinayunisafitri@yahoo.com' and is annotated with a red box and a callout bubble labeled 'alamat e-mail'. The 'New Password' field contains '12345' and is annotated with a red box and a callout bubble labeled 'Password baru'. A red box around the 'Submit' button is annotated with a callout bubble labeled '2'. A red box around the 'Cancel' button is annotated with a callout bubble labeled '1'.

Bagian B (Mahasiswa Mereset Password Secara Mandiri) [1]

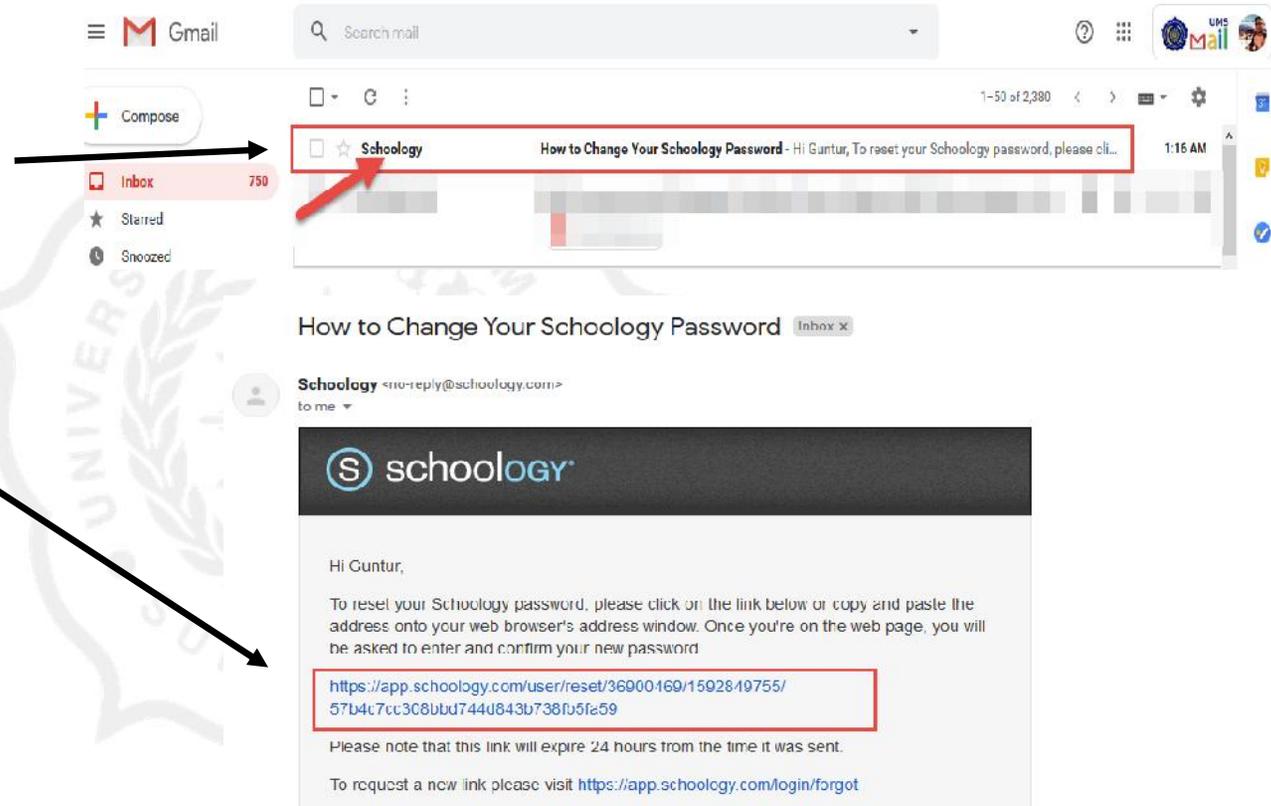
- Klik **Forgot your password.**
- Isikan email yang terdaftar akun schoology kemudian **Send My Login Info.**
- Kemudian cek inbox email anda



The image shows two screenshots of the Schoology interface. The top screenshot is the login page titled "Sign in to Schoology". It has a "Log in" button and a "Forgot your password" link. A red box highlights the "Forgot your password" link, and a red arrow points to it. The bottom screenshot is the "Forgot Password" page. It has a "Send My Login Info" button. A red box highlights the "Send My Login Info" button, and a red circle with the number "2" is next to it. Another red circle with the number "1" is next to the email input field, which contains "gn122@ums.ac.id".

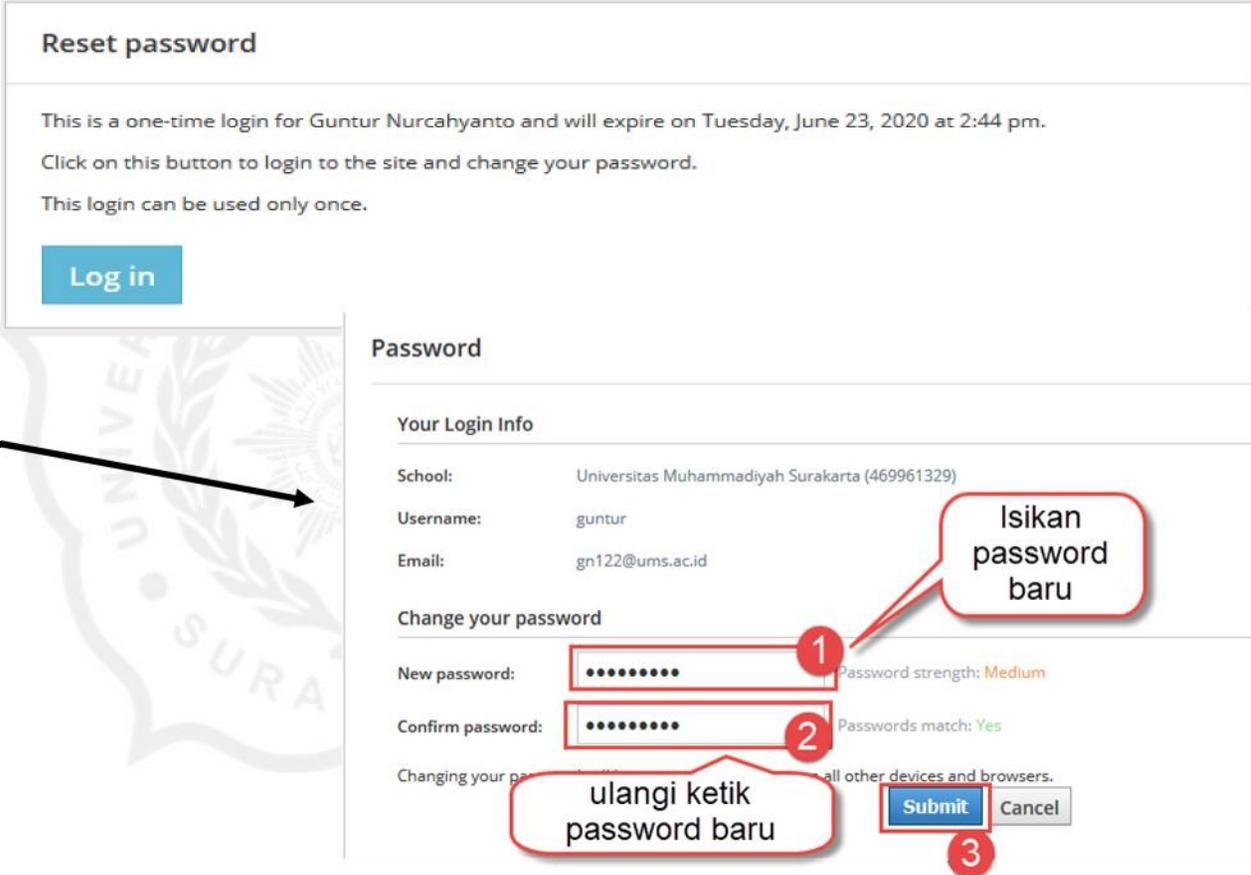
Bagian B (Mahasiswa Mereset Password Secara Mandiri) [2]

- Setelah masuk ke email.
- Klik pesan dari schoology.
- Kemudian klik link yang bertuliskan:
<https://app.schoology.com/user/reset/.....>



Bagian B (Mahasiswa Mereset Password Secara Mandiri) [3]

- Klik Log in
- Kemudian isikan password baru pada kolom **“New Password”**, dan ulangi ketik password yang sama dengan password baru anda pada kolom **“Confirm Password”**.
- Klik **Submit**.



Reset password

This is a one-time login for Guntur Nurcahyanto and will expire on Tuesday, June 23, 2020 at 2:44 pm.
Click on this button to login to the site and change your password.
This login can be used only once.

Log in

Password

Your Login Info

School: Universitas Muhammadiyah Surakarta (469961329)
Username: guntur
Email: gn122@ums.ac.id

Change your password

New password: Password strength: Medium

Confirm password: Passwords match: Yes

Changing your password will log you out of all other devices and browsers.

Submit **Cancel**

Isikan password baru

ulangi ketik password baru

1

2

3